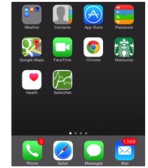# Predictive SOLUTIONS

Apple SafetyNet App

APPLE SAFETYNET APP

** *Using the Apple App Store requires an iTunes Account*

This guide covers the installation, setup and use of the Predictive Solutions' SafetyNet mobile application for Compatible Apple devices running *iOS version 7.0 & higher*. Download the application for Free from the Apple App Store.

INSTALLATION and SETUP

First, access the App store by tapping the **App Store** icon from a compatible Apple device running *iOS version 7.0 & higher*. Search for the Predictive Solutions SafetyNet App by entering "*Predictive Solutions SafetyNet*" in the search bar (**Note** *Search by "iPhone Only" on iPads*). When the application is found, tap *FREE* then *INSTALL* to begin downloading.

> **Note:** *you may be prompted to enter your App Store/iTunes account password here…*

OPEN will appear on the screen when the app has finished loading.
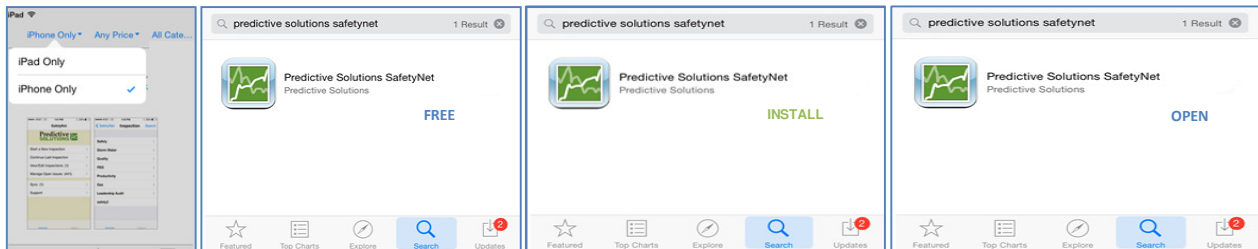

INITIAL Setup

> **IMPORTANT:** SafetyNet User Credentials (Username, Password & Server) are required to complete the setup process. Please contact *your SafetyNet Administrator or Predictive Solutions Support* to obtain your Username, Password & Server for SafetyNet.

Open the App on the Device and enter your *SafetyNet* Credentials on the **Log In** Page. When finished, click *Log In* (top left) to begin synchronizing the mobile App with the Server. Sync status updates are displayed during the process.

The *More* page will appear on screen when the sync is complete.   The *More* page shows Log-In/Log Out & Support Information as well as access to App **Settings**.
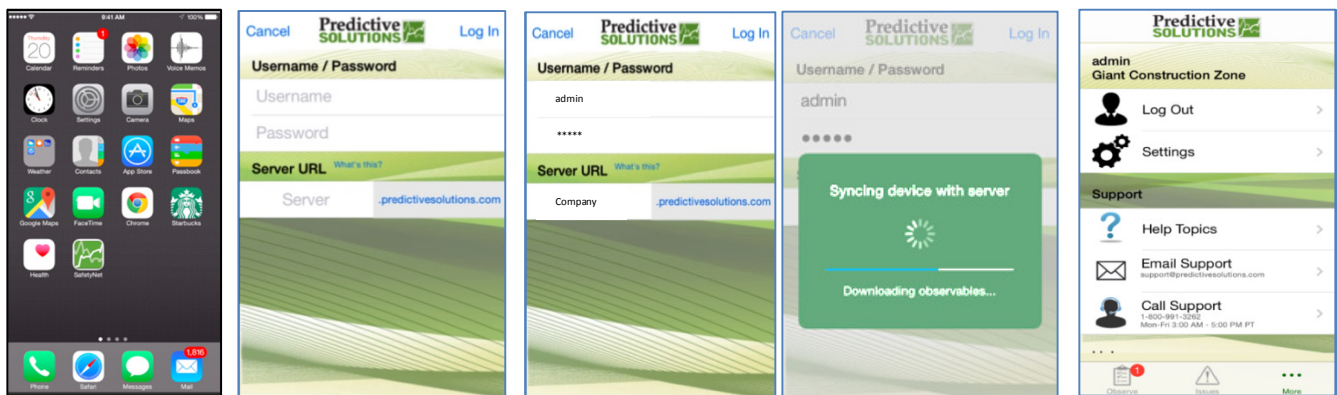
Navigate the SafetyNet mobile App using the icons on the bottom of the screen; for example, to start an Audit or Inspection tap *Observe* icon.

Prepared/Responsible PSC Implementation Team	Released Date: 1/12/15	Document No.- PSC-15:002	Rev. - B	Page 1 of 4

Apple SafetyNet App

START INSPECTIONS

To begin a new inspection, open the App on the Device and from the **OBSERVE** [Observe icon] page, tap the **New** button (top right).

From the **New Inspection** details page, tap the *Area* [Required >] (e.g. Project) to inspect; tap & type in the white box [🔍 Filter list] to narrow the list. Continue to fill in any *Required* [Required >] fields (** asterisk in label indicates required* e.g. *Auditor's Name).

Add key inspection information by tapping the white box [Enter text here, optional] below the field label (e.g. Comments); use keyboard to type (or tap the microphone [🎤] for talk-to-) text.

> The Email Slider [slider button] button tells the App whether or not to send out email(s) after the Inspection is **Uploaded** to SafetyNet (**Note:** *this feature requires some additional online set-up by a SafetyNet Administrator or Predictive Solutions Support*). When **Green**, the inspection is Uploaded to SafetyNet and email(s) are sent; to disable, slide the button left and the Inspection will only be Uploaded to SafetyNet.

The Inspection Date below the Slider defaults to the date and time on your Device; tap **Date** to edit field.

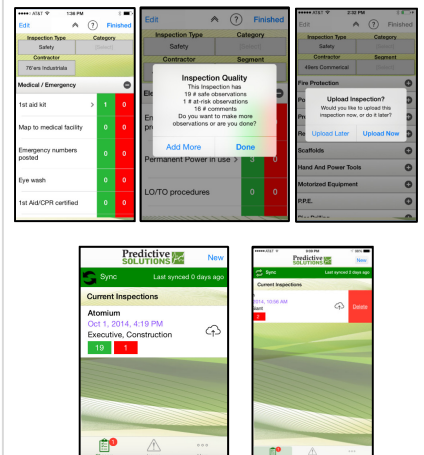When all desired information has been entered, tap **Start** button (upper right) to begin entering Observations.
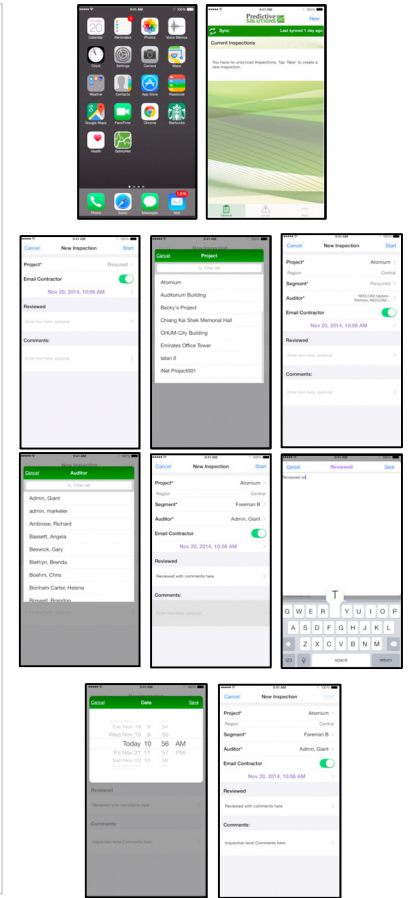
FINISH INSPECTION

When done entering Observations, tap **Finished** button in the top right of the screen and the **Inspection Quality** pop-up appears. Tap Add More [Add More] button to cancel and go back; otherwise, tap Done [Done] button to finish the inspection.

The App will ask to upload the inspection. Tap Upload Later [Upload Later] button if the device cannot connect to the internet (*and sync later*); otherwise, tap Upload Now [Upload Now] button to upload the Inspection from the App to **SafetyNet**.

Either option returns to the **Observe** [Observe icon] screen when finished; *if upload later is selected, the App will display a sync reminder* [Observe icon]. Tap the Sync [Sync icon] icon to perform a manual sync whenever the device has an internet connection.

Delete an inspection from the App using left-swipe and tap **Delete**.

Prepared/Responsible PSC Implementation Team	Released Date: 1/12/15	Document No.- PSC-15:002	Rev. - B	Page 2 of 4

Uncontrolled When Printed

Apple SafetyNet App

OBSERVATIONS

To start, select an **Inspection Type** by tapping the grey Select [Select] button below the **Inspection Type** label & pick from the list provided. *If applicable*, switch between Inspection types by repeating process; otherwise, the categories will be displayed on screen.

Navigate **Categories** by scrolling the list on the screen or tap the grey Select [Select] button below the Category label to search by single category.

To display **Sub Categories**, tap ⊕ to the right of the label & scroll list as needed; tap - ⊖ to collapse.
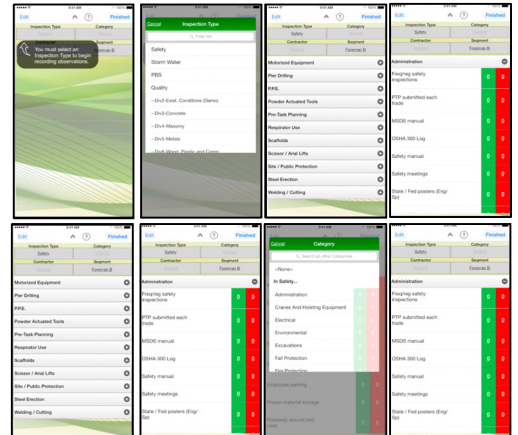
Tap the toggle ⌄ arrow (top page center) to show/hide the grey Select buttons.

Tap the question mark ⑦ (top page center) at any time for help with observation entry.

Select the **Observed Party** by tapping the grey Select [Select] button below the Observed Party label (e.g. Contractor). The App shows the list of Entities already associated to the *Area* (e.g. Project) in SafetyNet. Scroll through or filter 🔍 Filter list the search as needed; tap to select.
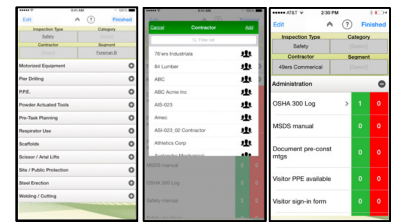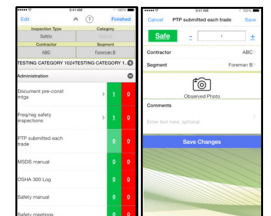

Optional features: ADD/ASSOCIATE OBSERVED PARTY

- If the Party is not listed, tap Add [Add] to see other available options:
  - ○ Tap grey **Associate** [Associate] button to search from a master list from SafetyNet; or
 - ○ Tap grey **Add** [Add] button to create a new record.
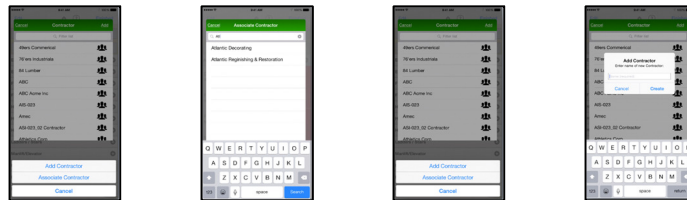
(If these options are not available, Please contact *your SafetyNet Administrator or Predictive Solutions Support*)

Quickly record a **Safe** or **Compliant** or **Yes-type** **Observation** by tapping the green box ⓪ to the right of the appropriate subcategory label. A single, quick tap will record one observation; each tap will increase the number of observations recorded by one. To add with details, press and hold the green box ⓪ until the **observation** details screen appears, fill in fields and tap save when finished.

| Prepared/Responsible PSC Implementation Team | Released Date: 1/12/15 | Document No.- PSC-15:002 | Rev. - B | Page 3 of 4 |

Uncontrolled When Printed

OBSERVATIONS—Continued...

To record an **At-Risk**, Non-Compliant or No-type **Observation**, tap the red box 🟥 to the right of the subcategory label. Adjust observation quantity *(if other than 1)* & enter any *Required* `Required >` information (e.g. *Severity*).

If the observed condition was corrected or controlled at the time of the observation, tap the blue **Corrected** `CORRECTED` button. If it cannot be resolved immediately, tap the blue **Not Corrected** `NOT CORRECTED` button & fill in the *Required* `Required >` fields (e.g. *Due Date*) for the **Open Issue**.

Add any Optional `Optional >` information (eg. Comments, Antecedent, etc.). Tap **Save** when finished.
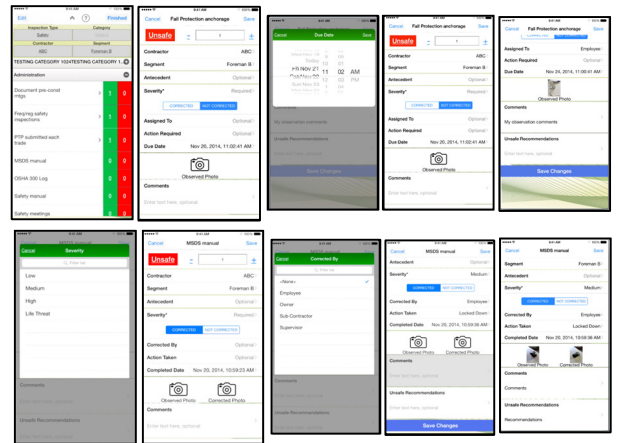

To attach an **Observation photo**, click the camera 📷 icon. Choose to take with the Device camera or select one from the Device Library.

To edit the **photo**, choose a color from the palette then either tap on the (freeform) Draw 🖊 icon or add text 🅣 icon. Tap **Save** when finished and **Save** again to save the edited photo to the observation.
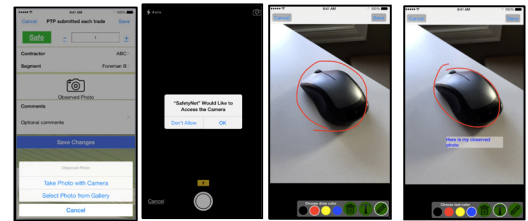
To **Edit Observations**, tap the arrow `>` next to the subcategory label to see observations. Select the specific observation to edit, make any necessary changes and tap **Save**. To delete a specific observation, *left swipe* and tap **Delete**. Click **Back** when finished.
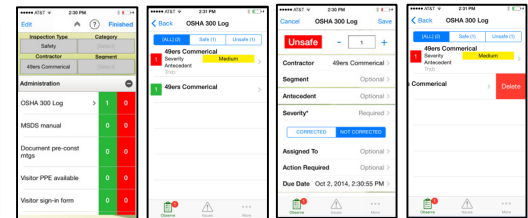
To edit observations from Inspections on the App, select the inspection from the list of unsynchronized inspections on the **Observe** 📋 screen. Next, narrow the search by using the Category and/or Observed Party grey Select `[Select]` buttons.
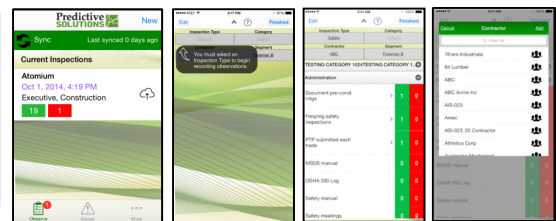
MANAGE ISSUES

Tap the **Issue** ⚠ icon at bottom of page to view Open or Resolved `Open (296)` `Resolved (0)` issues. Scroll through list and tap the arrow `>` to edit the selected issue. Tap button `CORRECTED` `NOT CORRECTED` to change observation status, enter any additional information and tap **Save** to finish.

Tap the **Settings** 🔧 icon (upper right) to adjust fields viewed and/or filter settings.

Prepared/Responsible PSC Implementation Team	Released Date: 1/12/15	Document No.- PSC-15:002	Rev. - B	Page 4 of 4